

Templates

Examples only

Consumer Advisor Responsibilities/Accountabilities/Commitments

NGO Service

Service Area	Consumer Advisor	Expectations of Commitment to the Service	Line Manager	Performance Feedback Provided By	Sign
Supported Accommodation	[INSERT NAME]	Attend team meetings Monday 10am, Friday at 9am and Wednesday at 12.30pm. Be available to team to provide input and advice. Facilitate Consumer meeting once a month to advise and get feedback on proposed service developments.	[INSERT NAME]		
Respite	[INSERT NAME]	Be available to team to provide support and advice.	[INSERT NAME]		
Community Support	[INSERT NAME]	Attend Team meeting once a week. Be available when required.	[INSERT NAME]		
Alcohol and Drug	[INSERT NAME]	Attend Team meeting from 9am to 9.30am on a Tuesday morning followed by the Addiction Education Group.	[INSERT NAME]		
Rehab. Services	[INSERT NAME]	Be available to team to provide input and advice.	[INSERT NAME]		
Etc.					